



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: PURCHASE ENGINEERING COPIER SYSTEM (EUD 91-8)

MEETING DATE: DECEMBER 18, 1991

PREPARED BY: Electric Utility Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution awarding the bid for the purchase of Engineering Copier System to the low bidder meeting the specifications, Stockton Blueprint and Supply Co., Stockton, in the amount of \$10,344.

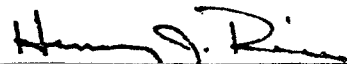
BACKGROUND INFORMATION: On November 20, 1991, the City Council approved specifications and authorized advertisement for bids. Bids were opened on December 4, 1991, with results shown on the following page.

The specifications requested bids for a lease/purchase option as well as a purchase price based on indications that very low or zero interest payment plans may be offered on a lease/purchase arrangement.

A present worth analysis of the alternatives (i.e. lease/purchase versus purchase), including the maintenance costs with the purchase option, shows the purchase to be the most economical option for the City. Maintenance costs are included with the lease/purchase bid option.

It is further recommended that funding for this purchase, including maintenance costs, be transferred from funding included in this fiscal year budget for a pickup truck no longer needed due to staff reassignments.

FUNDING Available within the Department's 1991-92 fiscal year budget, as discussed above (\$11,100).


Henry J. Rice
Electric Utility Director

Prepared by: Hans Hansen, Assist. Electric Utility Director

cc: Purchasing Officer

APPROVED: 

THOMAS A. PETERSON
City Manager



RESOLUTION NO. 91-230

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A RESOLUTION OF THE LODI CITY COUNCIL
AWARDING THE BID FOR PURCHASE OF ENGINEERING COPIER SYSTEM
FOR THE ELECTRIC UTILITY DEPARTMENT

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WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council, sealed bids were received and publicly opened on December 4, 1991 at 11:00 a.m. for the bid for the purchase of Engineering Copier System, described in the specifications therefor approved by the City Council on November 20, 1991; and

WHEREAS, said bids have been compared, checked, and tabulated and a report thereof filed with the City Manager as shown on Exhibit A attached;

WHEREAS, the City Manager recommends that award of the bid for Engineering Copier System be made to the low bidder meeting the specifications, Stockton Blueprint and Supply Co.;

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that award of bid for Engineering Copier System for the Electric Utility Department be and the same is hereby awarded to Stockton Blueprint and Supply Co. the low bidder meeting the specifications, in the amount of \$10,344; and

FURTHER RESOLVED, that the funding for said purchase, including maintenance costs, be transferred from money budgeted in the 1991-92 fiscal year budget for a pickup truck which is no longer needed.

Dated: December 18, 1991

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I hereby certify that Resolution No. 91-230 was passed and adopted by the City Council of the City of Lodi in a regular meeting held December 18, 1991 by the following vote:

Ayes: Council Members - Pennino, Sieglock, Snider and
Pinkerton (Mayor)

Noes: Council Members - None

Absent: Council Members - Hinchman


Alice M. Reimche
City Clerk

91-230

RES91230/TXTA.02J

BID EVALUATION
ENGINEERING COPIER SYSTEM (EUD 91-8)

<u>Supplier</u>	<u>Lease/Purchase 12 Quarterly Payments at</u>	<u>Purchase Incl. Tax</u>	<u>Maintenance cost Per Year</u>	<u>Brand</u>
Stockton Blueprint & Supply Co. Stockton, CA	\$1,218.65	<u>\$10,344.00</u>	\$ 744.00	Xerox
Xerox Corporation Sacramento, CA	1,407.30	11,222.16	1,164.00	Xerox
Oce'-Bruning Sacramento, CA	1,419.16	12,858.89	837.00	Bruning
Oce'-Bruning Sacramento, CA *	854.19	7,246.19	837.00	Oce'

* Does not meet specifications.

#65

CITY OF LODI
SPECIAL ALLOCATION REQUEST

TO: Finance Director

DATE: December 18, 1991

FROM: City Clerk

PROJECT NUMBER : 16.1 - 680.47-500

Request is made for funds to accomplish the following project which was not included in the current budget:

<u>Description of Project</u>	<u>Estimated Cost</u>
Purchase of Engineering Copier System for the Electric Utility Department from Stockton Blueprint and Supply Co., Stockton in the amount of -	\$10,344

Note: Transfer funds from 16.1 - 680.36-500
to 16.1 - 680.47 - 500

*spec
copy*

Note: ~~Funds to be appropriated from the Contingent Fund~~

(If you need more space, use additional sheet and attach to this form)

Date of Approval - December 18, 1991

Amount Approved - \$10,344

Council _____ XXXXX

City Manager _____

FUND OR ACCOUNT TO BE CHARGED

Current Budget \$ _____ Prior Year Reserve \$ _____

Contingent Fund \$ _____ General Fund Surplus \$ _____

Capital Outlay Reserve \$ _____ Gas Tax Fund \$ _____

Utility Outlay Reserve \$ _____ Other (Election) \$ _____

Hotel/Motel Tax Reserve - \$ _____

General Fund Operating Reserve \$ _____


Dixon Flynn, Finance Director


Alice M. Reimche,
City Clerk

Submit this form in duplicate to the Finance Director. Distribution after approval will be as follows: 1) Originating Department 2) Finance Department